

# GREAT AYTON PARISH COUNCIL



Clerk: Angela Livingstone  
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To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 4<sup>th</sup> February 2025 at 7.00pm for the purpose of transacting the following:

## **Notice of Meeting**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### **Agenda**

1. To receive apologies for absence and to consider approval for the reasons for absence.
2. Minutes from the ordinary meeting held on 7<sup>th</sup> January 2025.  
To confirm the minutes as a true and correct record and discuss any matters arising
3. To receive monthly report from North Yorkshire Police – awaiting January report
4. To receive report from NYC councillor
5. Allotments –  
Update COF application  
Update from Committee seeking to implement the proposals in the scheme as submitted for funding
6. Lease approval - Village Hall and Yatton House – meeting to discuss concerns in February with Yatton House trustees
7. Planning matters (Appendix One)  
To consider and decide upon planning applications.  
To receive planning decisions/information
8. Correspondence and Information from Clerk (Appendix Two)  
To receive and review the correspondence and information details and decide upon necessary actions attached.
9. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)  
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
10. Financial Reports (Appendix Four)  
To receive and approve items on the Accounts Report

*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

**Date of next meeting of Great Ayton Parish Council Tuesday 4<sup>th</sup> March 2025**

Signed Angela Livingstone Clerk to the Council Date 30<sup>th</sup> January 2025  
Chair: Mr R Kirk

**AGENDA FOR 04/02/2025**

**APPENDIX 1**

**PLANNING & LICENCING REPORT**

**NYC / NYMNP A PLANNING APPLICATIONS FOR REVIEW**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
ZB25/00069/FUL 18 Wheatlands	Application for single storey rear and side infill extension & loft conversion with rear dormer

**AGENDA FOR 04/02/2025**

**APPENDIX 2**

**CORRESPONDENCE AND INFORMATION REPORT**

<b>Who</b>	<b>For Consideration</b>
Teesside Wind Band	Request as last year to host concert on Low Green on Tuesday 17 <sup>th</sup> June.
Liaison for Average and Fixed speed cameras for N. Yorkshire	Information on group and request to join group.
Resident	Request to reconsider decision on VAS Guisborough Road near to Roseberry Crescent
Guisborough & District Amateur radio club	Request to put display on High Green in summer, could be part of organised event. 6x3 gazebo and a trailer.
Electric Safety First	Safety of Lithium Ion batteries campaign, request to back campaign
NYC	Planning Policy for Travellers Sites – consultation to complete by 30.3.25
Resident	Email asking PC to request bus service from Great Ayton to Northallerton
Resident	Information on Waterfall Park benefactor and enquiry regarding plaque
<b>Who</b>	<b>For Information</b>
Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, to pay for new metal bench to replace an old wooden bench– Site meeting held, bench agreed needing replacing, Clerk to progress.
Rotary Club	Proposal of seeking permission to erect a metal seat in Waterfall Park to mark the occasion of celebrating 60 <sup>th</sup> year – Site meeting held, and site identified for bench, Clerk to progress.
Resident	Request for memorial bench or tree in memory of father, long history with Scouts and suggestions sent on using Scout meeting area or possible bench at rear of High Green
Studio Botez	Cost for emails for Clerk and Councillors and Proposal to make changes to website to become WWCAG2.2 compliant – being progressed
Resident x 2	Complaint regarding removal of dog waste bin Langbaugh Road
Government	Information on Covid-19 day of Reflection 9 <sup>th</sup> March
Cllr Moorhouse	Flooding information send to Cllr, response from NYC - Park Rise, full road closure required to complete works and will be completed when closed for resurfacing later this year. Langbaugh Corner – monitoring, Northumbrian Water system obstructed, functionality impaired Northumbrian Water inform works to be carried out by 18.2.25
North Yorkshire Police	Informed that case closed re High Green incident on 6.1.25, as Co-op CCTV does not cover the area of the green and there was no definite time frame to check.
NYC	Map released of sites submitted for consideration on Local Plan
Esk Valley Running Club	Letter of thanks for toilets being available on New Years Day for the fell race and cheque for £100 donation to support operation and maintenance of toilets
NYC	Planning response re 10/10A High Street signage
Cllr Greenwell	Photographs of bridge /public footpath off Little Ayton Lane – eroded banks threatening electricity pole, information sent to Environment Agency and Cllr Moorhouse sent to PRow Officer
Luke Hurst	Rishi Sunak’s team enquiry re events in Great Ayton in 2025. Information sent on fete 10.5.25, details of event also sent to police.

**AGENDA FOR 04/02/2025**

**APPENDIX 3**

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP  
REPORTS**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>FROM</b>
Village Appearance and concerns	Grass cutting across village  Village works  Bins / Road sweeping	Meeting held to discuss last years cutting and requirements for the coming year. lightweight strimmer and sturdy ladders purchased. Grass cutting machines been serviced for this year, more flexible staffing to be used and an earlier start to the session. New ground cover fitted by GAPC team over the Xmas tree site on High Green. Team involved in work removing trees after storms and supporting Police in reopening the road. Resident also supported in tree removal Guisborough Road. Discussions ongoing with officer on the replacements	Mr Marley/ Clerk
Allotments	Allotment report provided	Gardens cleared and skip hired to remove rubbish from cleared gardens. Water leak following freezing weather investigated and repaired Well positions advised by some tenants Gardens let to two new tenants to commence tidying to maintain the plants FOC for the year Allotment fencing dispute meetings held and ongoing	Allotments team
Facilities	Cemetery  Yatton House  Play Area  Public Conveniences  Village Hall Council Garage	Further concerns regarding dog waste signs to be ordered. Burial held on a Saturday with agreement of GAPC team, additional cost charged, and overtime claimed. Planning permission for container submitted, Yatton House state concerns on works for the base for the container and the delivery. New food/green waste bin sited near to GAPC office to be looked at. New bin liner needed following fire in bin. To be painted in washable paint over the winter. Damage repaired to lock in gents' toilets. Order placed £175 to replace the 3 battery operated flushers with hand flushers due to weekly battery usage and difficulty of removal of panels weekly. Door still to be varnished. Concern from resident re damp, accessed, meeting organised and resolved. Query sent to Cllr Moorhouse re the high number of bins behind garage/ High Street	Mr Marley Clerk
Village events	Food event Summer 2025	Event on 10.5.25 – meeting held to discuss details and stalls/rides and entertainment being progressed. To progress new PA system costs.	Clerk
Any update from Parish Council Team	Training	Clerk to attend free insurance organised webinar Risk Management for Local and Parish Councils, covering key risks affecting local services. Strategies for identifying, analysing, and mitigating risks. Insights into strategic risk management and risk-based decision-making. Training through YLCA on financial requirements for larger councils with income over £200,000. Any verbal update	Clerk  L Marley

**AGENDA FOR 04/02/2025**

**APPENDIX 4**

**ACCOUNTS REPORT – MEETING 4<sup>TH</sup> FEBRUARY 2025**

Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
	Toilet donations Esk Valley running club	16.1.25	£100.00
		<b>TOTAL</b>	<b>£100.00</b>

Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
RD Alderson Ltd	hedge cutting 4hrs	30.12.24	£ 206.40
North Yorkshire Council	Payroll charges 1.10.24-31.12.24	2.1.25	£ 24,398.52
Sam Turner & Sons	Husqvarna ear defender headband style	3.1.25	£ 10.99
Sam Turner & Sons	NGK spark plug x 2	3.1.25	£ 11.00
Valda Energy	electric parish centre and cemetery	12.1.25	DD £ 42.15
PH Greenwell contractors	lights not working gents, new sensor supplied and fitted	13.1.25	£ 77.76
A Livingstone	Bushboard -3 x bushboard lock part for toilets	15.1.25	£ 20.26
Sam Turner & Sons	STIHL petrol brushcutter FS91	14.1.25	£ 350.00
Sam Turner & Sons	Plas straight coupling 25mm, gloves, plas pipe liner 25mm, plas blank bplug25mm	14.1.25	£ 20.75
Thompsons Hardware	toilet consumables, padlock waterfall park, batteries	15.1.25	£ 86.03
Lex Autolease	Van lease rental	16.1.25	DD £ 473.67
Sam Turner & Sons	Hendon tripod ladder 2.4m	16.1.25	£ 345.00
Sam Turner & Sons	Plas straight coupling 20mm, plugs and pipe liner	17.1.25	£ 14.56
BNP Paribas Leasing	Grasscutter monthly fee	18.1.25	DD £ 456.00
A Livingstone	Amazon - AA batteries for toilet flushers	17.1.25	£ 11.25
A Livingstone	British Heart Foundation - new pads for GADC defib	15.1.25	£ 70.00
Valda Energy	electric public conveniences		DD£ 43.62
Nat West	bank charges 30.11 to 3.1.	3.1.25	DD£ 12.09
Alan Dale	dig and fill grave	30.1.25	£ 950.00
Lee Marley	Machine Mart oil extractor for lawn mower	8.1.25	£ 21.59
Lee Marley	JT Atkinson 15mm pipe parts	14.1.25	£ 7.15
Lee Marley	Hawk Fasteners M5x40 screws	22.1.25	£ 2.25
		<b>TOTAL</b>	<b>£ 27,631.04</b>